

# Document Control

January 1

# 2013

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This procedure describes the control of QL-1 and QL-2 documents generated or received by [COMPANY NAME]. The procedure also provides direction for the handling, distribution, and transmittal of documents.

Quality  
Assurance  
Procedure

.....

[COMPANY NAME]  
Quality Assurance Document  
Control

[DATE]

Revision0

## Revision 0

Approvals:

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[COMPANY NAME] President Date

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[COMPANY NAME] Project Superintendent Date

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[COMPANY NAME] Quality Assurance Manager Date

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